

Financial Assistance 2016 FAQs

Who is the fee assistance program available to?

The fee assistance program is available only to Scottsdale Residents. Scottsdale Resident refers to those households that own/rent property or owns a business inside Scottsdale corporate boundaries and pay taxes to the City of Scottsdale. The fee assistance program is designed for those Scottsdale residents with low income and must complete the qualification process. When all the information has been submitted, the qualification process can take up to 2-3 business days.

How can I apply?

Please obtain an application which is available online by visiting www.ScottsdaleAZ.gov/parks/FeeAssistance or by calling the Leisure Education Office at 480-312-7957. You may also visit your local community center. Applications are available in English and Spanish. You must complete the application with all the requirements listed and return to your local community center or the Leisure Education Office. Fee assistance will expire on December 31st, 2016 and you must reapply at that time. * There is a three month grace period for families who qualify for fee assistance in October, November and December – those will be qualified for the remainder of the current calendar year, as well as the following year.

You may mail your completed application to:

Leisure Education Office
7447 E Indian School Rd #300
Scottsdale, AZ 85251

What does the application require?

When completing an application, you need to do one of the following to complete the application:

1. Include a copy of your child's assisted or free lunch letter. If your child receives free or assisted lunches from school and you need a copy of your letter, please contact the Scottsdale Unified School District at 480-484-6234 or by visiting <http://susd.schoolfusion.us/>.
2. If you are not on free or reduced lunches, you will need to set up an appointment with a human service staff with your financial information and make sure to bring qualifying documents. To set up an appointment, please call one of the following locations:

Granite Reef Senior Center	480-312-1700	Vista Del Camino	480-312-2323
Via Linda Senior Center	480-312-5810	Paiute Neighborhood Center	480-312-2529

What are the qualifying documents I will need to provide at my appointment with Human Services?

Documentation needed to complete your City of Scottsdale Fee Assistance Application:

- ☐ Identification (for everyone) Photo
 - Driver's license
 - Photo ID issued by federal, state or local government
 - Tribal ID
 - School ID with picture
 - Passport
- ☐ Residency/Residential Address
 - A statement from a non-relative, not living with you, verifying your address and the names of everyone living with you. The statement must be signed, dated and include their address and telephone number.
 - Current utility bill with applicant name and address.
 - Lease (current)
- ☐ Utility Expenses
 - Electric bill
 - Water bill
 - Gas bill
- ☐ Income
 - All money your household received from any source last month and this month

How do you use fee assistance when qualified?

You will receive a call and email from the qualifying site staff notifying you of your qualification status. 50% and 75% assistance are the two qualification rates offered.

How do I register?

- **ON LINE** - You need to have an account established in order to for City staff to apply the approved fee assistance discount for your family.
 - Go to Recreation.ScottsdaleAZ.gov and set up your account. If you were approved for fee assistance and did not have an account yet established, make sure to contact City staff at leisureeducation@scottsdaleaz.gov | 480.312.7957 to get the discount applied once your account is established.
 - Browse the recreational opportunities and register on-line for programs and pay with credit card.
- **MAIL IN** - Fill out the registration form in the City of Scottsdale's Recreation Classes and Programs brochure and mail payment with the form to PO Box 1761 Scottsdale, AZ 85252. Registration received before the postmark date listed in the brochure will be processed at the end of the corresponding registration cycle.

Please note: Payment options with the On-Line Rec Link system are Visa, MasterCard, Diners, Discover or American Express. If you choose not to use a credit card, please contact Leisure Education or your local community center to get assistance.

Is Everything Covered by Fee Assistance?

A few classes have an *instructor* fee (due directly to the instructor), in addition to the registration fee (example: golf classes at TPC). Instructor fees are not covered by fee assistance. Class supplies (example: some art classes may require you to purchase specific supplies) and league fees are not covered by fee assistance.